

Oakland International Academy
Board of Directors
Regular Board Meeting
Minutes

Date: September 27, 2023
Time: 6:00 pm
Location: 8228 Conant
Detroit MI 48211

Call to Order

The meeting was called to order at 6:07 p.m. by Secretary Moez.

Roll Call

A roll call of members in attendance was taken. The following board members were in attendance:

Present - Dr. Ahmed Elbohy, President
Absent (Excused) – Dr. Alaa Elmoursi, Vice President
Absent (Excused) – Mr. Rashed Rabaa, Treasurer
Present – Mr. Bassem Moez, Secretary
Present – Mr. Sajid Sayed, Member

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber – EMAN
Mr. Ehab Hassan – EMAN
Dr. Azra Ali – EMAN
Dr. Lorilyn Coggins – EMAN
Ms. Sherin Redwan, Oakland International Academy
Mr. Mohammed Ishtiaq, Oakland International Academy
Mr. Kevin Wade, Oakland International Academy
Mr. Mike Thayer, Saginaw Valley State University

Approval of Agenda

It was moved by Dr. Elbohy and seconded by Mr. Sayed to approve the agenda as presented. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE - Elbohy, Moez, and Sayed). Agenda Approved.

A Conflict-of-Interest Inquiry indicated no current conflicts on any agenda item.

Approval of Previous Meeting Minutes

It was moved by Dr. Elbohy to approve the minutes of the Rescheduled Meeting held on August 15, 2023, as read. The motion was seconded by Mr. Sayed. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE - Elbohy, Moez, and Sayed). Minutes of the Rescheduled August Meeting Approved.

Public Comment

No public comment was received.

Oakland International Academy
Board of Directors
Regular Board Meeting
Minutes

Correspondence

The Board received several communications from Saginaw Valley State University regarding evaluation processes and upcoming training opportunities.

The Board also received a letter from the City of Detroit approving the site plan.

Management Company Report

Mr. Saber welcomed the Board to the September meeting, which is really the first meeting of the new school year with staff and students back in the buildings. He noted that the construction project has fallen about a month behind but should now get moving due to receipt of the approval from the City of Detroit. The plan is to have the new building operational for the 24/25 school year. Dr. Ali thanked the school administrators for a successful start to the 23/24 school year and then highlighted the written management report. She reported that we are already in the 5th week of the school year and progress reports will be going out to all families. WIDA screeners have been completed as needed for EL students and NWEA testing is in progress. EDP's (Educational Development Plans) are in progress for 9th grade students. There are no staff vacancies at the high school. The Educational Program Review is underway. This process will lead to a recommendation for reauthorization of the charter contract. A curriculum night is scheduled for October 12, 2023.

Financial Reports

Dr. Coggins presented the August financial reports to include the balance sheet, statement of revenues and expenditures, check register and cashflow. She highlighted cash on hand, the current fund balance, percentage of state revenues to the budget and total expenditures in comparison to the budget.

Unfinished Business

There was no unfinished business.

New Business

It was moved by Dr. Elbohy and seconded by Mr. Sayed to approve the financial reports as presented. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE – Elbohy, Moez, and Sayed). Monthly financial reports approved.

Dr. Coggins presented a NSLP Procurement Plan designed to meet the National School Lunch Program procurement requirements. It was moved by Mr. Sayed and seconded by Dr. Elbohy that the Board approve the NSLP Procurement Plan as presented. The vote was unanimous in favor of the motion. Motion passed 3/0 (AYE – Elbohy, Moez, and Sayed). NSLP Procurement Plan approved.

Other Business

No other business was presented.

Oakland International Academy
Board of Directors
Regular Board Meeting
Minutes

Extended Public Comment

There was no extended public comment.

Closing Items

The Board discussed the date of the October meeting, and it was determined that the date would be changed to Tuesday, October 17, 2023, in order to ensure the availability of a quorum. Mr. Saber noted that the audit will be presented at the October meeting and the Annual Education Presentation will be held in November.

It was moved by Dr. Elbohy and seconded by Mr. Sayed that the meeting be adjourned at 6:45 p.m. The vote was unanimous in favor of the motion. Motion Passed (3/0). Meeting Adjourned.



I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on October 17, 2023 at which a quorum was present.

By:
Its: Secretary

A handwritten signature in blue ink, consisting of a stylized, cursive name that is difficult to decipher, followed by a long horizontal line extending to the right.